

NEW GISBORNE PRIMARY SCHOOL
SCHOOL COUNCIL MEETING MINUTES

Tuesday 12th May 2026 at 7pm

1. **Attendees:** Shane West, Jennifer Boyd, Ray Bell, Nial Muecke, Simon Clarke, Shelley Wilson, Aaron Jenkins, and Erin McKinnon

2. **Apologies:** Rebecca Brennan, Stephanie Simson, William Holloway, Cameron Beaman, Tanya Hilgert

3. **Acceptance of previous Minutes**

3.1. Minutes of the previous meetings held on 17th March 2026.

Moved: Shelley Wilson

Seconded: Simon Clarke

4. **Matters arising from previous Minutes**

5. **Motion to Second School Council Member**

- Tanya Hilgert

Moved: Nial Muecke

Seconded: Aaron Jenkins

6. **Official Correspondence**

6.1. In:

6.2. Out:

7. **Finance Report - Income and Expenditure as at 31st March 2026**

7.1. Finance Meeting Minutes of 12th May 2026

7.2. Balance sheet as at 31st March 2026

7.3. Operating Statement as at 31st March 2026

7.4. New or Modified Creditor's Direct Deposit 31st March 2026

Finance Committee Recommended Motions:

- That School Council move \$115932.92 payments be endorsed, \$60000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of March 2026.
- That School Council move all statements and payments as tabled for the School Purchasing Cards for the month of February 2026 be accepted.

Moved: Shane West

Seconded: Jenni Boyd

8. **Finance Report - Income and Expenditure as at 30th April 2026**

8.1. Balance sheet as at 30th April 2026

8.2. Operating Statement as at 30th April 2026

8.3. New or Modified Creditor's Direct Deposit 30th April 2026

Finance Committee Recommended Motions:

- That School Council move \$38198.58 payments be endorsed, \$50000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of April 2026.
- That School Council move all statements and payments as tabled for the School Purchasing Cards for the month of March 2026 be accepted.

Moved: Shane West

Seconded: Jenni Boyd

9. **Other Reports**

9.1. Parents' Association

Last meeting was largely about Mother's Day stall and breakfast organisation.

9.2. Principal

9.2.1. Principal's Report (attached)

9.3. Annual Report

Annual report was presented to council. This report will be put on the website for public accessibility.

Moved: Nial Muecke

Seconded: Shelley Wilson

9.4. Sub-Committee

9.4.1. Grounds

No reports

10. General Business

10.1. AIP

AIP – Goals are to maximise the learning outcomes for students, maximise student wellbeing & connections to school. Has been approved by SEIL

10.2. School Council Governance Induction

Induction was completed by all in attendance. The induction and Child Safe component will be sent out to all council members via email.

11. Other Business

Canteen has been running successfully. Line marking outside the canteen is required, Shelley has volunteered Alistair to do this on a weekend. Old fridge has been removed.

12. Meeting Closed: 7:40pm

Next Meeting: Tuesday 16th June 2026

Future Meetings: 11/8, 8/9, 10/11, and 8/12

Nial Muecke
School Council President