



# NEW GISBORNE PRIMARY SCHOOL

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ABN: 68 594 851 419

6<sup>th</sup> March 2024

Dear Families

New Gisborne Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to continue to offer enhanced learning opportunities for each and every one of our students.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

## Financial Support for Families

New Gisborne Primary School understands that some families may experience financial difficulty and we offer a range of support options, including:

- CSEF - Camps, Sports and Excursion Fund
- State Schools' Relief
- Flexible payment arrangements
- Attendance at excursions / camps / sports from Student Welfare Funds for those not eligible for CSEF
- Use of 1:1 iPad

If you would like further information, our [Financial Hardship Policy](#) can be found on our website. For a confidential discussion about accessing these services please contact:

Carole Wood, Business Manager

Ph: 03 5428 2232 | Email: [Carole.Wood@education.vic.gov.au](mailto:Carole.Wood@education.vic.gov.au)

Shane West, Principal

Ph: 03 5428 2232 | Email: [Shane.West@education.vic.gov.au](mailto:Shane.West@education.vic.gov.au)



## Payment Methods

- Compass
- Qkr!
- BPay
- EFTPOS

## Refunds

Schools have the discretion to provide refunds. Refunds will be considered on a case by case basis where it is reasonable and fair (for example, where the school has not incurred a cost). If the school has incurred a cost, the school will act reasonably and take into consideration the Financial Hardship Policy and relevant arrangements, including support for families experiencing hardship. Refunds will be applied to the student's school account, available for future use, unless the student has transferred from the school in which case alternative arrangements will be made with the family.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Shane West'.

Shane West  
Principal

A handwritten signature in blue ink, appearing to read 'Laura Shea'.

Laura Shea  
School Council President

## PARENT PAYMENTS POLICY

### ONE PAGE OVERVIEW



#### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



#### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

##### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

##### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

##### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



#### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



#### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<b>Year 6 classroom consumables, materials &amp; equipment</b> <ul style="list-style-type: none"> <li>• General Stationery Pack (\$56)</li> <li>• Visual Art - clock Project, paints, glues, clay and plaster (\$30)</li> <li>• Physical Education - equipment (\$8)</li> <li>• LOTE - workbooks, materials, ingredients, equipment (\$6)</li> <li>• Science - learning materials, solar vehicle equipment (\$8)</li> <li>• Performing Arts - costuming, props, music equipment, song lyrics (\$20)</li> </ul>	\$128
<b>Year 6 Online Subscriptions</b> <ul style="list-style-type: none"> <li>• Soundwaves (\$13)</li> <li>• Mathletics (\$22)</li> </ul>	\$35
Year 6 Printing and photocopying of worksheets and learning materials	\$22
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
Student wellbeing programs	\$7
First aid equipment	\$8
School grounds maintenance and improvement	\$50
<b>Total Amount</b>	<b>\$250</b>

### Educational items for students to own

A list of recommended items for you to purchase for your child to individually own and use can be provided upon request.



## Extra-Curricular Items and Activities

New Gisborne Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

An opportunity to purchase an item or activity for your child, will be provided throughout the school year and may include the following:

Extra-Curricular Items and Activities	Amount (to be advised)
School Photos (individual package choice)	\$
Year 6 Interschool Sports Events	\$ TBA
Year 6 Sovereign Hill Camp	\$ 457
Year 6 Other Excursions / Events	\$ TBA
Year 6 Graduation	\$ TBA
<b>Total Extra-curricular Items and Activities</b>	<b>\$ TBC</b>

## Total

Category	
Curriculum Contributions (suggested \$185)	\$
Other Contributions (suggested \$65)	\$
Extra-Curricular Items and Activities	\$ TBA

