

NEW GISBORNE PRIMARY SCHOOL
SCHOOL COUNCIL MEETING MINUTES

Tuesday 13th August 2024 at 7pm

1. **Attendees:** Shane West, Jennifer Boyd, Ray Bell, Nial Muecke, Alison Simmenauer, William Holloway, Simon Clarke, Kayla Manolis, Lauren Turnbull, Stephanie Simson

2. **Apologies:** Bec Brennan, Kylie Evans, Justine Abbott, Tanya Hilgert

3. **Acceptance of previous Minutes**

3.1. Minutes of the general meeting held on 11th June 2024

Moved: Alison Simmenauer

Seconded: Stephanie Simson

3.2. Minutes of the extraordinary meeting held on 30th July 2024

Moved: Jenni Boyd

Seconded: Alison Simmenauer

4. **Matters arising from previous Minutes**

4.1. Out of School Hours Care

5. **Official Correspondence**

5.1. In: Camp Australia response

5.2. Out: School Council reply to Camp Australia regarding amendments to new contracts.

6. **Finance Report - Income and Expenditure as at 30th June 2024**

6.1. Finance Meeting Minutes of 6th August 2024

6.2. Balance sheet as at 30th June 2024

6.3. Operating Statement as at 30th June 2024

6.4. New or Modified Creditor's Direct Deposit Report as at 30th June 2024

Finance Committee Recommended Motions:

- That School Council move \$68468.18 in payments be endorsed, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of June 2024.
- There were no bank transfers in June 2024.
- That School Council move all statements and payments as tabled for the School Purchasing Cards be accepted.

Moved: Shane West

Seconded: Jenni Boyd

7. **Finance Report - Income and Expenditure as at 31st July 2024**

7.1. Finance Meeting Minutes of 6th August 2024

7.2. Balance sheet as at 31st July 2024

7.3. Operating Statement as at 31st July 2024

7.4. New or Modified Creditor's Direct Deposit Report as at 30th July 2024

Finance Committee Recommended Motions:

- That School Council move \$55320.07 in payments be endorsed, \$50000.00 in transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of July 2024.
- That School Council move all statements and payments as tabled for the School Purchasing Cards be accepted.

Moved: Jenni Boyd

Seconded: Shane West

8. Other Reports

8.1. Parents' Association

8.1.1. Upcoming Events - Term 3:

- Barn Dance
- Fathers' Day Stall & breakfast
- Show Case Art

8.1.2. Upcoming Events - Term 4:

- Teachers Appreciation Day
- Book Fair
- Colour Fun Run
- Mango Fundraiser

8.2. Principal's Report

8.2.1. Report attached:

- NGPS currently has 51 Foundation enrolments for 2025.
- We have 10 families of Year 4 that will be moving onto Braemar in 2025.
- Shane recently attended a Principal's Conference.
- Curriculum Teams have been working hard to develop their professional knowledge in a range of different areas including the new Victorian Curriculum 2.0.
- The Year 5/6s will be completing their St John First Aid Training.

8.2.2. NAPLAN 2024

- Shane presented NGPS NAPLAN Data results to School Council.

8.3. Sub-Committee Reports

8.3.1. Building and Grounds

- Termite damage in boys' bathroom near library.
- Shade sail covering the 1/2 playground has been damaged but will be repaired at \$4000.
- The basketball courts need repairing. It is getting looked at to level out the basketball court and do a short hair turf. Waiting on a company to come to out and look to see if this can be done and what the cost will be.
- *Spider-Web*: This still needs to be replaced. School Council will approach the PA to see if we can get funding for this.
- *Indonesian Garden*: Moving forward a plan will need to be developed on what will be needed and when this will commence. School Council will approach the PA to potentially start this next year.
- *Kitchen Garden*: A plan for the works of Kitchen Garden has been presented to Shane.
- Several lights indoors and outdoors are being replaced across the school.

8.3.2. OSHC Committee

- It is looking like the new contract with Camp Australia will commence at the beginning of Term 4.
- Both NGPS and Camp Australia will notify families of price increases and any other changes.

9. General Business

9.1. Updated Proposal of OSHC Contract amendments (13/08/2024)

9.2. Child Safe Policy was presented to School Council for consultation and endorsement.

Motion: That the Child Safe Policy presented to School Council be endorsed.

Moved: Shane West

Seconded: Kayla Manolis

9.3. Aboriginal and Torres Strait Islander Learning, Wellbeing and Safety Action Plan Policy was presented to School Council.

9.4. Student Wellbeing and Engagement Policy was presented to School Council.

10. Other Business

10.1. Conflict of Interest

If at any point, School Council use a company for works around the school etc, and there is a conflict of interest to a member of council, this needs to be declared.

11. Meeting Closed at 7:58pm

Next Meeting: Tuesday 10th September 2024

Future Meetings: 22/10, and 10/12