

NEW GISBORNE PRIMARY SCHOOL
SCHOOL COUNCIL MEETING MINUTES
Tuesday 11th November 2025 at 7pm

1. **Attendees:** Shane West, Rebecca Brennan, Nial Muecke, Justine Abbott, William Holloway, Simon Clarke, Shelley Wilson, Tanya Hilgert, Aaron Jenkins, and Stephanie Simson

2. **Apologies:** Kayla McGregor, Ray Bell, Jennifer Boyd, and Hayley Jones

3. **Acceptance of previous Minutes**

3.1. Minutes of the previous meetings held on 9th September 2025.

Moved: Simon Clarke

Seconded: Shane West

4. **Matters arising from previous Minutes**

5. **Official Correspondence**

5.1. In:

5.1.1. School Performance Report

5.1.2. Letter from current parent.

5.2. Out:

6. **Finance Report - Income and Expenditure as at 30th September 2025**

6.1. Balance sheet as at 30th September 2025

6.2. Operating Statement as at 30th September 2025

6.3. New or Modified Creditor's Direct Deposit for September 2025

Finance Committee Recommended Motions:

- That School Council move \$80775.05 payments be endorsed, \$50000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of September 2025.
- That School Council move all statements and payments as tabled for the School Purchasing Cards for the month of August 2025 be accepted.
- That School Council approve the Profit and Loss for Fundraising as presented.

Moved: Stephanie Simson

Seconded: Shane West

7. **Finance Report - Income and Expenditure as at 31st October 2025**

7.1. Finance Meeting Minutes of 11th November 2025

7.2. Balance sheet as at 31st October 2025

7.3. Operating Statement as at 31st October 2025

7.4. New or Modified Creditor's Direct Deposit for October 2025

Finance Committee Recommended Motions:

- That School Council move \$75024.85 payments be endorsed, \$50000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of October 2025.
- That School Council move all statements and payments as tabled for the School Purchasing Cards for the month of September 2025 be accepted.
- That School Council approve the Profit and Loss for Camps and Excursions as presented.
- That School Council approve the Profit and Loss for Fundraising as presented.

Moved: Stephanie Simson

Seconded: Rebecca Brennan

8. **Other Reports**

8.1. Parents' Association

8.1.1. Colour Fun Run was successful

8.1.2. Teacher Appreciation Day was celebrated

8.1.3. Fundraisers: Mangoes and Crazy Camel art will be distributed once delivery is received

8.1.4. Book Fair set up Tuesday 18th November. Consideration to be given to booking for Parent/Teacher interview day in T2 2026.

8.2. Principal

8.2.1. Principal's Report (attached)

8.2.2. School Performance Report

8.3. Sub-Committee

8.3.1. **Grounds**

8.3.1.1. Thank you to Shelley for her work on replacement of the Spiderweb equipment.

8.3.1.2. Further grants will be applied for in early 2026

9. General Business

10. Other Business

11. Meeting Closed: 8pm

Next Meeting: Dinner Meeting Tuesday 9th December 2025

Future Meetings: TBC

Nial Muecke
School Council President