

**NEW GISBORNE PRIMARY SCHOOL**  
**SCHOOL COUNCIL MEETING MINUTES**

**Tuesday 12<sup>th</sup> August 2025 at 7pm**

1. **Attendees:** Ray Bell, Nial Muecke, Shane West, Justine Abbott, Rebecca Brennan, Shelley Wilson, Tanya Hilgert, and Jennifer Boyd

2. **Apologies:** Aaron Jenkins, Simon Clarke, Kayla McGregor, William Holloway, Hayley Jones and Stephanie Simson

3. **Acceptance of previous Minutes**

3.1. Minutes of the previous meetings held on 17<sup>th</sup> June 2025.

**Moved:** Shane West

**Seconded:** Ray Bell

4. **Matters arising from previous Minutes**

5. **Official Correspondence**

5.1. In:

5.2. Out:

6. **Finance Report - Income and Expenditure as at 30<sup>th</sup> June 2025**

6.1. Balance sheet as at 30<sup>th</sup> June 2025

6.2. Operating Statement as at 30<sup>th</sup> June 2025

6.3. New or Modified Creditor's Direct Deposit for June 2025

**Finance Committee Recommended Motions:**

- That School Council move \$98437.58 payments be endorsed, \$50000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of June 2025.
- That School Council move all statements and payments as tabled for the School Purchasing Cards for the month of May 2025 be accepted.

**Moved:** Shane West

**Seconded:** Jenni Boyd

7. **Finance Report - Income and Expenditure as at 31<sup>st</sup> July 2025**

7.1. Balance sheet as at 31<sup>st</sup> July 2025

7.2. Operating Statement as at 31<sup>st</sup> July 2025

7.3. New or Modified Creditor's Direct Deposit for July 2025

**Finance Committee Recommended Motions:**

- That School Council move \$107468.62 payments be endorsed, \$100000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of July 2025.
- That School Council move all statements and payments as tabled for the School Purchasing Cards for the month of June 2025 be accepted.
- That School Council approve the Profit and Loss for Camps and Excursions as presented.
- That School Council approve the Profit and Loss for Fundraising as presented.

**Moved:** Shane West

**Seconded:** Jenni Boyd

8. **Other Reports**

8.1. Parents' Association

8.1.1. Tony's Pie Drive raised \$1400 – these funds have been allocated towards spider web.

8.1.2. Father's Day Stall and Father's Day breakfast also been allocated towards spider web.

8.1.3. These should be enough to cover the cost of the spider web.

8.2. Principal

8.2.1. Principal's Report (attached)

8.2.1.1. NAPLAN data presented.

8.3. Sub-Committee Reports

8.3.1. Spider web - Nial contacted Billabong to see what is happening. Plan is for this to be completed during the September holidays.

8.3.2. Trees donated from Landcare - these have been planted around the school.

**9. General Business**

**10. Other Business**

**11. Meeting Closed:** 7.59pm

**Next Meeting:** Tuesday 9<sup>th</sup> September 2025

**Future Meetings:** 11/11, and 9/12