

**NEW GISBORNE PRIMARY SCHOOL**  
**SCHOOL COUNCIL MEETING MINUTES**

**Tuesday 17<sup>th</sup> June 2025 at 7pm**

1. **Attendees:** Ray Bell, Nial Muecke, Shane West, William Holloway, Simon Clarke, Rebecca Brennan, Kayla McGregor and Shelley Wilson
2. **Apologies:** Aaron Jenkins, Tanya Hilgert, Jennifer Boyd, Hayley Jones, Stephanie Simson, Justine Abbott
3. **Acceptance of previous Minutes**
  - 3.1. Minutes of the previous meetings held on 13<sup>th</sup> May 2025.

**Moved:** William Holloway

**Seconded:** Ray Bell

4. **Matters arising from previous Minutes**

5. **Official Correspondence**

- 5.1. In: NIL
- 5.2. Out:

6. **Finance Report - Income and Expenditure as at 31<sup>st</sup> May 2025**

- 6.1. Balance sheet as at 31<sup>st</sup> May 2025
- 6.2. Operating Statement as at 31<sup>st</sup> May 2025
- 6.3. New or Modified Creditor's Direct Deposit for May 2025

**Finance Committee Recommended Motions:**

- That School Council move \$50641.19 payments be endorsed, \$40000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of May 2025.
- That School Council move all statements and payments as tabled for the School Purchasing Cards for the month of April 2025 be accepted.
- Endorse that Anita Nicholls be authorised to receive Administrator access to Commbiz.
- Endorse that Anita Nicholls be authorised to receive Administrator access to the Westpac High Yield Account.

**Moved:** Shane West

**Seconded:** Rebecca Brennan

7. **Other Reports**

7.1. Parents' Association

- 7.1.1. The Parents' Association are requesting that School Council approve a fundraising event. The event is Tony's Pie Drive. Fundraising will commence at the beginning of Term 3. Pies will be delivered on August 13<sup>th</sup>. Money raised will go to the repairing the Spiderweb. Members of the School Council approve this event.
- 7.1.2. The School Disco will be running next week on Friday night (June 27<sup>th</sup>). It will be \$3 per student. The PA will look at raising the costs in 2026.
- 7.1.3. The Bulb Fundraiser profit was \$502.
- 7.1.4. The Book Fair sales exceeded \$3000. Parents Association is unsure on the profit at this stage.
- 7.1.5. The Parents' Association is looking at different ways to encourage families to volunteer their time to help with events.
- 7.1.6. The Mother's Day event made \$2483.97 profit.
- 7.1.7. Shelley has looked at Telstra Community grants, but unfortunately, we do not qualify.

7.2. Principal

- 7.2.1. Principal's Report (attached) was presented to members of the School Council.
- 7.2.2. Current enrolments are sitting at 27 for 2026.

7.3. Sub-Committee Reports

7.3.1. Grounds and Gardens have not met since the last School Council Meeting.

7.3.2. Laura runs a garden group, was successful in getting a tree planting grant.

**8. General Business**

**9. Other Business**

**10. Meeting Closed: @7.47pm**

**Next Meeting:** Tuesday 12<sup>th</sup> August 2025

**Future Meetings:** 9/9, 11/11, and 9/12