

NEW GISBORNE PRIMARY SCHOOL
SCHOOL COUNCIL MEETING MINUTES

Tuesday 17th March 2026 at 7pm

1. **Attendees:** Shane West, Jennifer Boyd, Ray Bell, Nial Muecke, Simon Clarke, Shelley Wilson, Aaron Jenkins, William Holloway, Stephanie Simson, Cameron Beaman and Erin McKinnon

2. **Apologies:** Rebecca Brennan

3. **Acceptance of previous Minutes**

3.1. Minutes of the previous meetings held on 17th February 2026.

Moved: Aaron Jenkins

Seconded: Shelley Wilson

4. **Matters arising from previous Minutes**

5. **Official Correspondence**

5.1. In: Email from the AEU looking for support for upcoming industrial action.

5.2. Out:

6. **Finance Report - Income and Expenditure as at 28th February 2026**

6.1. Finance Meeting Minutes of 17th March 2026

6.2. Balance sheet as at 28th February 2026

6.3. Operating Statement as at 28th February 2026

6.4. New or Modified Creditor's Direct Deposit 28th February 2026

Finance Committee Recommended Motions:

- That School Council move \$120859.62 payments be endorsed, \$50000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of February 2026.
- That School Council move all statements and payments as tabled for the School Purchasing Cards for the month of January 2025 be accepted.

Moved: Stephanie Simson

Seconded: Shane West

7. **Other Reports**

7.1. Parents' Association

All positions were filled at the recent AGM. Hayley Jones is President. Niall reported there was discussion around what the PA should be fundraising for this year. Expected: usual annual items such as the stage hire for concert, some of the costs for Year 6 graduation. The fundraising calendar was approved by School Council last year.

7.2. Principal

7.2.1. Principal's Report (attached)

7.3. Sub-Committee

7.3.1. Grounds

8. **General Business**

Subcommittees – if anyone is interested in becoming part of the grounds sub-committee, they are welcome to come along. Committee will be looking at grants that may be available. Ray will make a list of upcoming grants. The Bendigo Bank grant is open around September.

Shelley and Aaron both interested in joining existing members.

In the past there have been other sub committees such as communication sub committee.

Canteen – General discussion: another person has shown interest. Shane will investigate. The fridge is currently getting fridge changed over. Didn't have any luck outsourcing canteen. Sushi and Subway are interested in running another day. Also Bowled has expressed interest. Previously getting sufficient volunteers have been a problem but we are hoping this will not be such a problem moving forward. New person may look at reducing menu choices. We would aim for proposed person to start at the beginning of Term 2.

Cleaning Contract – will need to be renegotiated later this year.

OSHC - this year is their final year with a two year option to extend.

Both these contracts will require working parties to run the tender process.

9. Other Business

10. Meeting Closed: 8:15pm

Next Meeting: Tuesday 12th May 2026

Future Meetings: 16/6, 11/8, 8/9, 10/11, and 8/12

Nial Muecke
School Council President