

NEW GISBORNE PRIMARY SCHOOL
SCHOOL COUNCIL MEETING MINUTES

Tuesday 16th May 2023 at 7pm

1. **Attendees:** Alison Simmenauer, Jennifer Boyd, Laura Shea, Kayla Manolis, Nial Muecke, Ray Bell, Shane West, Stephanie Simson, Tanya Hilgert

2. **Apologies:** Lauren Turnbull, Rebecca Brennan, Brad Irvin, Kylie Evans

2.1. Tanya Hilgert will be an apology next School Council Meeting - 13/06.

3. **Acceptance of previous Minutes**

3.1. Minutes of the previous meetings held on 21st March 2023.

Moved: Nial Muecke **Seconded:** Ray Bell **Carried**

4. **Matters arising from previous Minutes**

4.1. NIL

5. **Official Correspondence**

5.1. In: NIL

5.2. Out: NIL

6. **Finance Report - Income and Expenditure as at 31st March 2023**

6.1. Minutes of Finance Committee Meeting - 4th April 2023

6.2. Balance sheet as at 31st March 2023

6.3. Operating Statement as at 31st March 2023

Finance Committee Recommended Motions:

- That School Council move \$111292.88 payments be endorsed, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of March 2023. There were no bank account transfers.
- That School Council move all statements and payments as tabled for the School Purchasing Cards for the month of February 2023 be accepted.

Moved: Stephanie Simson

Seconded: Shane West

Carried.

7. **Finance Report - Income and Expenditure as at 30th April 2023**

7.1. Minutes of Finance Committee Meeting - 9th May 2023

7.2. Balance sheet as at 30th April 2023

7.3. Operating Statement as at 30th April 2023

Finance Committee Recommended Motions:

- That School Council move \$60336.93 payments be endorsed, \$50000.00 transfers be ratified, and all presented reports be accepted as a true and correct depiction of the New Gisborne Primary School finances for the month of April 2023.
- That School Council move all statements and payments as tabled for the School Purchasing Cards for the month of March 2023 be accepted.

Moved: Shane West

Seconded: Jenni Boyd

Carried.

8. Other Reports

8.1. Parents' Association

8.1.1. Thank you for to the PA for running a successful Mother's Day Stall.

Upcoming Events:

Book Fair - Next week.

School Disco - All plans for the school disco are running well.

PA are asking if it is possible for School Council to write a letter to the local road authority for the crossings near the freeway to be marked etc. Alison to draft a letter to share with the School Council.

8.2. Principal's Report

8.2.1. See attached.

8.3. Sub-Committee Reports

8.3.1. Building and Grounds:

- Members of School Council on the Building and Grounds Committee: Shane West, Nial Muecke & Ray Bell.
- Ray looking at quotes for different seat options.
- Committee to meet prior to next School Council meeting.

9. General Business

9.1. 2022 Annual Report to the School Community

10. Other Business

Meeting Closed at 7:54 pm

Upcoming meetings

13/06, 15/08, 12/09, 24/10 and 12/12